

GENERAL CONTRACTOR QUALIFICATION STATEMENT SUBMITTAL

The Solano Community College District (herein called District), intends to prequalify for Contractors for construction of a public project to (a) ensure the financial stability of the contractors, and to (b) promote safety, quality, timeliness and cost effectiveness in the construction of the project. Therefore, pre-qualification for Contractors is required.

The District has scheduled a mandatory pre-qualification Conference, Thursday, February 7, 2013, Building 600 Administration, Room 626, Board Room.

The attached information is in regards to all interested licensed general contractors (Classification B) to submit qualification documents to the District for consideration of the following projects:

- **New Child Care Center Building 202 Project, Fairfield Campus**

Unless otherwise approved by the Board of Trustees, only prequalified general contractors will be eligible to participate as direct contractors. Upon submitting the qualification documents the Undersigned certifies that the provided information is true and sufficiently complete so as to not be misleading.

PROJECT SCOPE

The project scope consists of the construction of a new 2,991 square feet, one story child development building, an addition to the current child care program at Solano Community College, Fairfield Campus. The building will consist of two (2) classroom spaces; kitchen/staff work area, children's toilets in each classroom, laundry room, and storage room for each classroom, utility room and outdoor covered play area with skylights. The roof shall be a combination of standing seam metal roof and built-up roofing in specific areas, with roof mounted HVAC equipment. The project will include the required grading (rough and finish grading) and installation of the required underground plumbing, storm, sewer and electrical services to the new building to complete all utility services. Work will also include the installation of all new low and high voltage systems to complete the project.

PREQUALIFICATION PROCESS

The District has determined that bidders who submit bids for the above listed project must be prequalified. Only bidders who have prequalified will be allowed to further participate as direct contractors for the project.

The prequalified contractors are required to have the following California Contractor's License Classification: **License B – General Building Contractor.**

Any questions or requests for clarifications to the qualification documents must be submitted by email ONLY to Laura Scott at laura.scott@solano.edu by 12:00 noon, **February 19, 2013**. The District will post questions and answers on the website under purchasing by Friday, February 22, 2013.

Each contractor in a joint venture must submit a separate prequalification package including financial statement and information. The joint venture must hold a joint venture license with the State of California Contractors State License Board at the time its members submit their prequalification package. If a joint venture, please provide a copy of the agreement creating the partnership or association and specifying all joint ventures agree to be fully liable for performance under contract. Each contractor in the joint venture must submit a copy of the agreement that creates the joint venture. The agreement must specify all joint ventures have agreed to be fully liable for performance under any contract that is awarded to the joint venture.

Prospective contractors shall submit five (5) unbound copies of the completed A.I.A. Document A305 Contractor's Qualification Statement, Public Works Project Data Sheets and OSHA history and one (1) complete electronic copy of all documents in portable document format (pdf) on compact disc/flash drive (including five (5) copies of the public safety plan, and a certified, audited copy of the financial statements) **in a sealed envelope identified as "CONTRACTOR'S QUALIFICATION STATEMENT – MEASURE G PROJECT, New Child Care Center Building 202 Project #12-001"**.

Submit with contractor's name and address to the **PURCHASING OFFICE**, Attn: Laura Scott, Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534 by **2:00PM, February 27, 2013**.

IF MAILING RESPONSE, PLEASE ALLOW TIME FOR PACKAGE TO ARRIVE PRIOR TO THE DEADLINE. FAXED DOCUMENTS ARE NOT ACCEPTED.

The District retains the sole discretion to determine issues of compliance and to determine whether a program and/or construction management company is responsive, responsible and qualified.

After receiving the qualification documents, Kitchell CEM will review for completeness.

EVALUATION FACTORS FOR PREQUALIFICATION

Prospective bidders who meet the requirements for prequalification will be considered "responsible" and successfully prequalified. These prequalified bidders will be allowed to submit bids to the District for this project. Point accumulation will be based on the following:

1. Submission and completion of information required by Contractor's Qualification Statement (A.I.A. Document A305) and the completed signed Prequalification Declaration.
2. Include the number of years the firm has been in operation, names of key officers in the organization, clarify if this is a partnership or is individually owned (AIA Document A305).
3. Provide current information on a list of trade categories with which your firm is qualified to do business, include possession of the required valid California Contractor's License/ Classification as of the date and time of the Contractor's Qualification Statement (AIA Document A305).
4. Construction Experience as described, Experience (AIA Document A305).
5. Financing, include financial statements, balance sheets, fixed and other assets, name of the firm preparing financial statements (AIA Document A305).
6. Signature page will be notarized, include name of the organization, Name and title of signing authority

See the Contractor's Qualification Statement (A.I.A. Document A305) for all details and requirements. It is advisable that each prospective bidder complete the statement in its entirety.

Requirements have been established solely for the purpose of determining, in a timely manner, contractors who are deemed qualified for successful and timely performance of the type of work required. If a Prequalified Contractor is later discovered to have misrepresented or provided false or incorrect information on any material part of the Prequalification documents, including but not limited to information regarding debarment, claims, lawsuits, arbitrations, mediations, license, contract termination, or Liquidated Damages. Any Prequalification Determination shall be rescinded and if a construction contract is awarded, it will become automatically voidable at the sole discretion of the District. Any prospective contractor found not to be prequalified as a result of the contractor's answers to this Prequalification document will receive a written response from the District explaining its decision. If the District determines that a Contractor is not pre-qualified, then Contractor may appeal the District's decision; however, **Contractor may not appeal due to incomplete, falsified or late submittals.** An appeal is begun by the contractor delivering written notice to Kitchell CEM of its appeal of the decision with respect to its prequalification rating within three (3) working days of receipt of said notification from the District, whether by administrative process, judicial process or any other legal process or proceeding.

If the Contractor gives the required notice of appeal and requests a hearing, the hearing shall be conducted so that it is concluded no later than ten (10) business days after the District's receipt of the notice of appeal, and no later than five (5) business days prior to

the last date for receipt of bids on the project. The hearing shall be an informal process conducted by the Kitchell CEM. At or prior to the hearing, the Contractor will be advised of the basis for the District's prequalification determination. The Contractor will be given the opportunity to present information and present reasons in opposition to rating. After the conclusion of the hearing, the District will render its recommendation to the Board of Trustees to be made at its next available public meeting. The decision of the Board of Trustees is final and not appealable within the State of California.

The District reserves the right to reject any or all responses to qualification documents and waive non-material irregularities in any response received. The District further reserves the right to withdraw the prequalification requirements at any time.

All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.